

# Orange County Fire Rescue Department Office of the Fire Marshal – 7079 University Blvd. Winter Park, FL 32792 Phone: 407-836-0004 - Fax: 407-836-8310



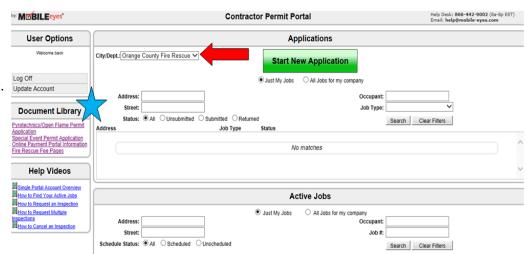
#### **Pyrotechnics/Open Flame Permit Application Process**

With the recent upgrade to our Mobile Eyes system we would like to direct all Pyrotechnics/Open Flame permit applicants to create an account and upload their application and plans through the Contractor Permit Portal. The permit application, fee schedule and information for our online payment portal are available in the documents library for your use and below is the direct link where you can create an account.

http://www.mobile-eyes.com/PA index.asp

## STEP 1:

You must select
Orange County Fire Rescue
in the City/Dept: drop down box.

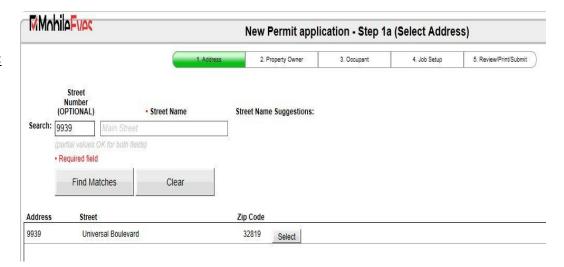


### STEP 2:

Once you click on (Start New Application) search for the address of the location where the display will be held: (LESS IS MORE WITH THIS

**Start New Application** 

(LESS IS MORE WITH THIS PROGRAM: Start with just the numerical part of the address)





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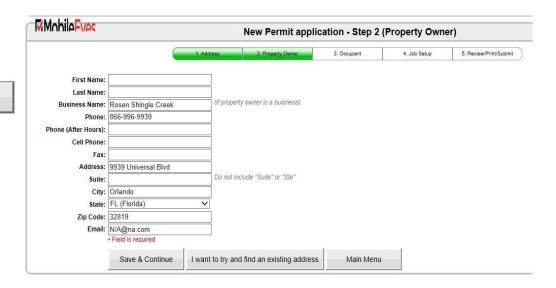


## **STEP 3:**

## NO NEED TO UPDATE THE PROPERTY OWNER INFO

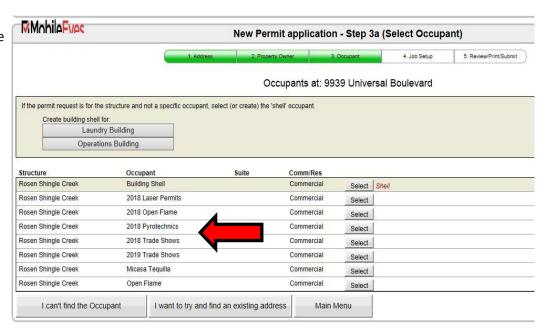
- Just click

Save & Continue



### **STEP 4:**

Please be sure to select from the **EXISTING** Occupant List the correct occupant will be based on your Event type and year:



## **STEP 5:**

When the pop up box ask Does... 2022 Pyrotechnics ...still occupy this space/suite?

CLICK YES



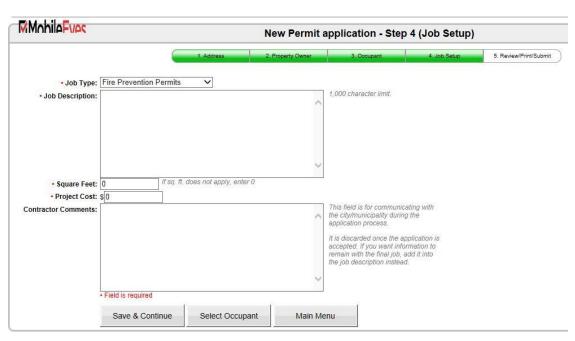


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## **STEP 6:**

Job Type: will be Fire Prevention Permits Job Description: Enter the Event name as well as the date and time of the Event Square Feet: 0 (Zero) Project Cost: 0 (Zero)



#### **STEP 7:**

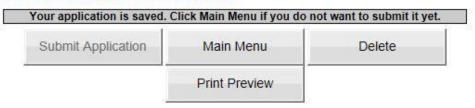
#### **Upload:**

- Completed Application
- Payment confirmation email
- Plans
- Any other supporting documents.

	Browse	
Each file must be less than 2 GB	File over 2GB? Try compre	ss.smallpdf.com
no uploaded files-		

A complete set of plans is required for submittal.

#### At least one attachment required.





## ORANGE COUNTY FIRE RESCUE DEPARTMENT OFFICE OF THE FIRE MARSHAL – 7079 University Blvd. Winter Park, Florida 32792

Office: (407) 836-0004 Fax: (407) 836-8310



Date:	Fire Dept. Permit #:		
	(Fire Dept. Office Use Only)		

### Permit Application for Indoor/Outdoor Display

Permit Fee of \$351.00 for Aerial Fireworks/Pyrotechnics/Flame Effect\* is not refundable) (Permit Fee of \$99.00 Open Flame is not refundable)

\*Includes permit, permit review, and inspection when set-up. Hourly fire-watch and stand-by
fees are in addition and are charged 1 hour prior to the shoot time, until 1 hour after the final shot, with a four hour minimum.
(Applicant Shall Provide a Sets of Plans [Include Site and/or Floor Plans] and Product Submittal Data Sheets With This Application)

Applications must be submitted 21 days prior to the show or an Expedited Plans Review fee of \$247.00 will be charged.

Type of Display (check one)			
Aerial Fireworks Pyrotec	hnics	Flame Effects	Open Flame
Show Name:			
Show Address:			
Ceiling Height:	Total square fo	eet of clear area around discharge s	site:
<b>Business Name:</b>			
Business Email:			
<b>Business Address:</b>			
Telephone #:		Fax #:	
		•	
Operator's Name:			
Permanent Address:			
Telephone #:		Fax #:	
Driver's License #:			
Age:		Date of Birth:	
Federal License #:			
Bond/Certificate of Insurance in the a	mount of:		
Starting Date:		Ending Date:	
	(PER AUTHOR	RITY HAVING JURISDICTION)	
Amount of explosives to be discharged	l per show:		
Explosives to be used (Diameter of Morta	rs if Used):		
(Note: if the display is within a building or given time. Additional amounts shall be s			

#### **Conditions of Permit**

- 1. The applicant shall have a site inspection and approval by the Orange County Fire Rescue Department prior to conducting a event.
- 2. The applicant shall comply with all applicable requirements of the Florida Statutes, the State Fire Marshal's Rules and Regulations, the Florida Fire Prevention Code, and all other applicable codes and standards.
- 3. The authority having jurisdiction shall require standby fire personnel when potentially hazardous conditions exist, due to the type of performance, display, exhibit, or activity, or the number of persons present (FFPC 3-10.3). The number of personnel and fire department apparatus shall be determined by the Fire Marshal after review of the specifics of the event.

I hereby certify that I have read this application and that all information contained herein is true and correct to the best of my knowledge. I agree to comply with all state statues, county ordinances, federal, state, and local regulations. I certify that I am authorized by the organization named herein to act as its agent for the herein-described activity. I and the organization on whose behalf I make this application, hereby represent, stipulate, contract, and agree that we jointly and severally indemnify and hold the County harmless against all liability, including court costs and attorney fees, for any and all claims for damage to property, or injury to or death of persons arising out of or resulting from issuance of the permit or the conduct or the activity of which it was issued for and the actions or failure to act on the part of the applicant's representatives, employees, agents, servants, assignees, invites, or any persons connected to the applicant.

The name of	the person signing, along w	Notice: ith their title, is to be tyn	ed immediately below th	ne signature line.
Signature:	viie person signing, arong w	1011 011011 01010, 15 00 50 0J p	minimum view view view view view view view view	
Name (Printed or Typed):				
Title (Printed or Typed):				
	Office o	f the Fire Marshal L	Jse Only	
Clearances: (May be ob	tained by phone)			
Fire Department: A	pproved Disapproved	d		
	Services Require	ed By The Office of	The Fire Marshal	
# Of Personnel	Equipment	Hours	Rate	Cost
Totals:				
Fire Official's Represe	entative:		Date:	
Reviewer's Comments	:			



#### Orange County Fire Rescue Department

#### Checklist for Indoor/Outdoor Display



(Ariel Fireworks, Pyrotechnics, Flame Effects, Open Flame)

Office of the Fire Marshal - 7079 University Blvd. Winter Park, FL 32792

Phone: 407-836-0004 Fax: 407-836-8310

Fire watch request letter. (Must include brush truck request if needed)
Planning and use coordinated with the venue manager, owner, or homeowners association
Name of the person, group, or organization sponsoring the production
Evidence of the permit applicant insurance carrier or financial responsibility
Provide a descriptive narrative of the event.
Provide a detailed site plan showing: Fallouts, Audience & Product Location
Determine that measures are established to provide crowd management, security, fire protection, and other emergency services
Provide Material Data Safety Sheet (MSDS)
Pyrotechnics Only: Qualifications and identification of pyrotechnics operator and assistants

## Permit Fee of \$351 for Aerial Fireworks/Pyrotechnics/Flame Effect\* is not refundable. Permit Fee of \$99 Open Flame is not refundable.

\*Includes permit, permit review, and inspection when set-up. Hourly fire-watch and stand-by fees are in addition and are charged 1 hour prior to the shoot time, until 1 hour after the final shot, with a four hour minimum. Applications must be submitted 21 days prior to the shoot or an expedited plans review fee of \$247 will be charged.

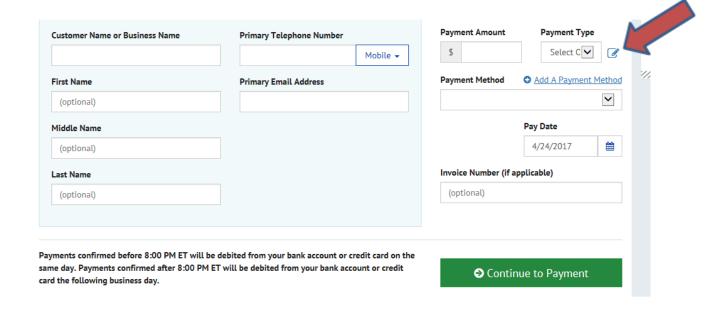
\*THESE ARE THE MINIMUM REQUIREMENTS FOR PERMIT SUBMITTAL.
ADDITIONAL INFORMATION MAY BE REQUIRED UPON PERMIT REVIEW!



## **E-Bill Express from Orange County Fire Rescue!**

Below is the website for our new Payment Portal for all payments. Please submit the **email confirmation** (example attached) of payment along with your permit application.

Next to the Payment Type click on the symbol with the box and pencil to add your show name and event date.



For your convenience you can make your secure payment

ONLINE using a credit card or funds withdrawn directly

from your bank account (ACH).



https://ww2.e-billexpress.com/ebpp/OCFRDBillPay/

From:

OFMPermits@ocfl.net

Sent:

Friday, June 02, 2017 1:00 PM

To:

OFMPermits@ocfl.net

Subject:

Your one-time Payment to Orange County Fire Rescue Department has been initiated

From: <u>E-BillExpress@E-Billexpress.com</u> **Date:** June 2, 2017 at 9:42:25 AM EDT

To: OFMPermits@ocfl.net

Subject: Your one-time Payment to Orange County Fire Rescue Department has been initiated



#### Your One-time Payment to Orange County Fire Rescue Department is being processed.

Customer Name or Business Name:

**Orange County** 

BCC

Account Name:

Orange County

BCC

Payment Account:

Visa \*\*\*\*1234

Payment Amount:

\$80.00

Total Amount:

\$80.00

Creation Date:

Friday, June 02, 2017

Payment Date:

Friday, June 02, 2017

1 Item paid with this One-time Payment

ATTITUDE.	the state of the s			
Confirmation #	Customer Name or Business Name	Payment Amount	Payment Type	Additional Information
3008121234	Orange County BCC	\$80.00	01 - Permitting	Show Name and
Min			(OFM)	Event Date

Please DO NOT reply to this email. This email message was sent from a notification address that cannot accept incoming email.

To contact us, click here and review the Contact Us section on our web site.